

## George Mason University Libraries

### FENWICK FELLOW PROGRAM GUIDELINES

#### **Program Purpose:**

The University Libraries will make one Fenwick Fellow award available each academic year in order to support research activities of George Mason University faculty members, as well as enhance the collections of the University Libraries. The Fenwick Fellow will be awarded \$5,000 and will receive exclusive use of a furnished and equipped office in Fenwick Library. The award is administered by the Office of the University Librarian (with approximately half the amount to cover one-time purchases of research materials falling within the University Libraries' collection development policies, and the remainder allocated towards other research-related costs as deemed appropriate).

#### **Funding Cycle:**

The Fenwick Fellowship is available and funded each academic year. For next academic year, the Fellowship will be in effect from Monday, August 24, 2009 to Friday, August 06, 2010.

#### **Faculty Eligibility:**

The Fenwick Fellow Program is open to all tenured and tenure-track faculty members of George Mason University. It is requested that previous Fenwick Fellow awardees do not reapply.

#### **Proposal Format:**

The research proposal should be brief, in 12-pitch font, and should be accompanied by a brief curriculum vita, including information about the applicant's current position, and teaching and research responsibilities at George Mason University. Although there is no required format for the proposals, it will facilitate the work of the proposal reviewers if the following points are clearly addressed, prefaced by a project summary (200 words or less):

1. Central problem to be addressed.
2. Applicant's previous work in the general area.
3. Research methodologies to be utilized.
4. The need for research space in the library.
5. Budget of specific materials and/or services to be purchased with the stipend.
6. Expected results of the Fellowship.

#### **Submission Procedure:**

Each proposal must be approved and signed by the applicant's department chairperson. Please forward one electronic copy and six paper copies of the proposal by April 24, 2009 to Debra Hogan, Assistant to the University Librarian, A227 Fenwick Library, MSN 2FL (dhogan1@gmu.edu).

#### **Evaluation Procedure:**

Applications will be reviewed by a selection committee comprised of six members: one faculty member appointed by the Faculty Senate; two faculty members appointed by the University Librarian; one librarian appointed by the Librarians' Council; and two librarians appointed by the University Librarian. An Associate University Librarian will serve as Administrative Coordinator of the selection process (and, in the case of a tie, will cast the deciding vote). One research proposal will be selected and recommended to the University Librarian.

#### **Requirements of the Fellow:**

All library research materials acquired on behalf of the Fellow remain the property of the University Libraries.

After the fellowship is completed, University Libraries sponsors a public lecture (during the Spring semester of the following academic year) in which the Fellow presents the results of his or her research.