



### FACULTY BORROWING PROXY AUTHORIZATION

**Please complete all information in the SHADED sections.**

Your Proxy will NOT be permitted to borrow or request items if form is incomplete.  
Please send/return completed form to a Mason Library Circulation Desk.

|   |                             |                               |
|---|-----------------------------|-------------------------------|
| Date:   | Faculty G#: G               | Faculty Library Card #: 22777 |
| Faculty Name (Please PRINT clearly):  |                             |                               |
| Department:   | Office Phone:               | Mason Email:                  |
| I authorize the designated proxy to borrow library materials on my behalf THROUGH JUNE 30. If SHORTER TIME PERIOD is required, please state Expiration Date _____   |                             |                               |
| Proxy Name (Please PRINT clearly):  |                             |                               |
| Proxy G#: G   | Proxy Library Card #: 22777 |                               |
| My proxy has my permission (check the appropriate box to APPROVE):  |                             |                               |
| <input type="checkbox"/> To borrow Books and/or Media from Mason Libraries<br><input type="checkbox"/> To pick up Books and/or Media requested through Washington Research Library Consortium (WRLC) Loan Service |                             |                               |

### INTERCAMPUS LENDING / INTERLIBRARY LOAN AUTHORIZATION

The following services require the requesting Mason faculty member to have an active ILLiad account.  
Please visit <https://gmu.illiad/VGM/logon.html> to create/update your ILLiad account.

|   |                     |              |                    |              |
|---|---------------------|--------------|--------------------|--------------|
| My proxy has my permission (check the appropriate box to APPROVE):  |                     |              |                    |              |
| <input type="checkbox"/> To pick up Books and/or Media requested through Document Delivery Service<br><input type="checkbox"/> To pick up Books and/or Media requested through Interlibrary Loan (ILL) Service  |                     |              |                    |              |
| ACKNOWLEDGEMENT (Check the boxes)   |                     |              |                    |              |
| <input type="checkbox"/> I understand I am responsible for all materials checked out in my name and any associated fines and/or fees for those items.<br><input type="checkbox"/> I understand my library privileges may be suspended for failure to comply with established George Mason University Libraries' policies. |                     |              |                    |              |
| SIGNATURE   |                     |              | DATE               |              |
| <b>Library Staff Only</b>   |                     |              |                    |              |
| Expiration Date:  | Voyager Input Date: | Staff NetID: | ILLiad Input Date: | Staff NetID: |