



Fenwick Gallery Exhibit Release Form

I hereby give my full permission for the George Mason University Libraries to exhibit my work(s) of art within the library gallery spaces, according to the policies and guidelines stated in the library’s Fenwick Gallery Use Policies, for the duration of time mutually agreed upon by the appropriate library staff and myself.

Artist/Producer Name		Exhibit Dates:	
Address		City, State	Zip
Phone Number(s)			
Email		Website	

Description of Exhibited Work(s)

Title	Year Produced	Height	Width	Depth	Materials Used
Item 1.					
Item 2.					
Item 3.					
Item 4.					



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Item 5.					
Item 6.					
Item 7.					
Item 8.					

COPYRIGHT

I am the sole copyright holder of my art work(s) to be exhibited in the Fenwick Gallery.

The following persons are the sole copyright holders of my art work(s) listed below to be exhibited in the Fenwick Gallery:

Item 1.	Item 2.
Item 3.	Item 4.
Item 5.	Item 6.
Item 7.	Item 8.



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EXCLUSIVITY

George Mason University Libraries will not lend this art for exhibition or demonstration elsewhere on the George Mason University campus nor to any other entity, library, or institution.

SHIPPING

As the artist and creator of the art work(s) being exhibited in the Fenwick Gallery, I am responsible for the costs of any and all shipping to and from the library, and for the cost of any insurance for cost recovery. George Mason University Libraries accept no responsibility for damage to the exhibited work at any time while in the library or while being shipped to or from George Mason University Libraries. Artists or exhibitors may purchase their own insurance if desired.

INSURANCE

George Mason University Libraries do not provide insurance for exhibited works. If the artist or exhibitor requires insurance, it must be provided by the artist or exhibitor.

Check here if you (the artist or exhibitor) are providing your own insurance: Yes No

INSTALLATION COSTS

The appropriate library staff managing the gallery space will provide basic wall/ceiling/floor support (s) and attachment(s) for display purposes as needed within the confines of the library space, and as mutually discussed and agreed upon for the appropriate exhibition of the art work(s).

SECURITY

Exhibits are located in a high traffic area whose visibility reduces the likelihood of damage or theft of materials; however, the George Mason University Libraries takes no responsibility for the security or welfare of exhibits at any time, including during transport, installation, or dismantling.

I _____ (insert name) understand that the Fenwick Gallery exhibition space is a public venue without regular a staff monitor. I further understand that unframed works on paper, or three-dimensional work not presented under a protective vitrine, are at risk of damage due to this public exposure. Therefore, I hold George Mason University Libraries harmless in any and all cases of damage that may occur to my work during its exhibition period in the Fenwick Gallery.



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SALES

George Mason University Libraries will not charge any fee to exhibit or view this art. The art work(s) exhibited in the Fenwick Gallery will not be sold on premises nor will the library be involved in any transaction regarding it.

PUBLICITY RIGHTS

Exhibition of work(s) at the Fenwick Gallery may result in exhibition catalogs, media reviews, and/or announcements in print and/or digital form. In such cases I give the following rights to the Library art spaces and appropriate library staff working directly on those spaces:

[] George Mason University Libraries may reproduce this art in its publications in print and digital form, including the libraries' web site. Please note any exceptions:

Three horizontal lines for text input.

[] George Mason University Libraries may reproduce this art for programming purposes, if programming is planned for the exhibit. Please note any exceptions:

Three horizontal lines for text input.

I have read the loan conditions above and accept them. This agreement cannot be altered, changed, waived or otherwise affected except by written consent from both parties _____ (please initial)

Signature (Electronic Signature of Lender/Authorized Agent)

Date